

Held _____

20 _____

Record of Proceedings

2nd Regular Council MeetingJanuary 28th, 2025

The 2nd Regular Council Meeting was called to order by Mayor Mason J. Boldizar after the Pledge of Allegiance & Lord's Prayer were said.

All Council Members Present

Guests: Denise Freeland, Don & Jen Paynter.

Denise stated Nate and she have been working on the 2025 Calendar of Community Events. Denise presented a report on past and upcoming events in the village. The State of Village was held today with 33 in attendance. Homecoming Planning has started.

Motion to approve the Minutes of the 1st Regular Council Meeting held January 14th 2025 was made by Councilman Meadows seconded by Councilman Harris. All voted yea.

Motion to approve the Minutes of the Special Meeting held January 15, 2025 was made by Councilwoman Jordan seconded by Councilwoman Coe. All voted yea.

Motion to approve the Minutes of the Special Meeting held January 22, 2025 was made by Mayor Boldizar seconded by Councilman Meadows. All voted yea.

A motion is in order to enter into executive session @7:38 PM to consider the discipline or dismissal of a public employee inviting Clark Battista, Patti Willoughby & Chief Larry Gardner was made by Councilman Harris seconded by Councilman Meadows. All voted yea.

Motion to reconvene to regular Session @ 7:58 PM was made by Councilman Harris seconded by Councilwoman Jordan. All voted yea.

Administrator: Patti announced the Canton Repository article of What's New in 2025 has been submitted. We are looking for sites for a dog park. I have discussed with Justin Bicentennial Park. He doesn't believe that is really the best spot due to being close to the kids, noise and smells. The other end of Bicentennial floods. They will continue to look for another location. Patti reviewed the agenda. Patti reported a water line broke at Chase Bank. We will have Serv-Pro clean & dry everything as soon as they can get there. The Paynter's are going to work with me and there is no sense in rebuilding a wall they are going to take down.

Service Director: Street Dept.: Grant St. bridge project; Requested proposals from 2 firms for right of way proposals, waiting on 3rd firm to respond, authorization scheduled for 1/31. Following conversations with Dan Lorenz, Cody Notz (ODOT Engineers) and meeting with Shane Kalinoski (Carpenter Marty Transportation) and Geotechnical Engineers at Resource International, we will explore pile driving support columns as a cost saving measure. Plans will be evaluated during stage III submittal in October. Issues with US 30/Market traffic light, underground electrical short. Will need to replace wiring. Winter road maintenance, received additional 100 ton of salt, 100 ton on order.

Water Dept. CT Consultants will provide proposal for creating a Water Model of distribution system which was recommended by OEPA (see attachment). CT Consultants will provide a proposal for completing a source water protection plan (required by OAC) (see attachment). Met with CT Consultants to wrap up meter replacement project.

Wastewater Dept.: Minerva Dairy November surcharge \$740.45 for 8 TSS high strength discharges.

Received Minerva Dairy monitoring data for December 2024, under review. Due to noncompliance and slug discharges by industrial customer, MLSS and poor settleability has been an issue at WWTP December - January. Requires additional press operations and wasting. Wasted 266,500 gallons of sludge from aeration in December and 214,000 gallons through 1/23 (See WWTP Settleability and Mixed Liquor sheets for December and January). Sent update to US EPA.

Hired Jeff Morton as laborer at WWTP. Contractor began replacing catwalk over aeration tanks.

Park Dept.: Winter snow and ice control (sidewalks, bridges, uptown intersections, park). Transported

Held _____

20 _____

And picked up recoated decorative flowers. Servicing equipment.

Councilman Meadows asked about the light located at High St. is out. It stated yes Mike went to fix it today, but the socket that the bulb goes into was split. Mayor Boldizar asked if the new hire at the WWTP was working out. It stated yes, he is very willing to learn.

Zoning: Nuisance: See activity and summary report. Permits: See Permit Report 6 YTD

Law Director: No report

Mayor: No report

Old/New Business:

Resolution No. 1-25: Authorizing the interfund transfer of interest earned proportionately from specific accounts from the general fund back to the respective accounts generating said interest earnings. Second reading.

Motion to hear second reading of Resolution No. 1-25 was made by Councilman Harris seconded by Councilman Meadows. All voted yea.

Motion to approve second reading of Resolution No. 1-25 was made by Councilwoman Jordan seconded by Councilwoman Coe. All voted yea.

Resolution No. 2-25 Authorizing the Finance Director to move monies from one line item to another within funds that are solely designated as allowable transfers by the Auditor of the State of Ohio and the Ohio Revised Code. The approval of such allowable transfers is for fiscal year 2025. Second reading.

Motion to hear second reading of Resolution No. 2-25 was made by Councilman Harris seconded by Councilman Meadows. All voted yea.

Motion to approve second reading of Resolution No. 2-25 was made by Councilwoman Jordan seconded by Councilwoman Coe. All voted yea.

Ordinance No. 3-25: Authorizing the Village Administrator to advertise and receive bids for the milling of various municipal streets. Second reading.

Motion to hear second reading of Ordinance No. 3-25 was made by Councilman Meadows seconded by Councilman Harris. All voted yea.

Motion to approve second reading of Ordinance No. 3-25 was made by Councilman Harris seconded by Councilman Meadows. All voted yea.

Ordinance No. 4-25: Authorizing the Village Administrator to advertise and receive bids for material and/or labor for resurfacing of village streets and other municipally owned properties. Second reading.

Motion to hear second reading of Ordinance No. 4-25 was made by Councilwoman Jordan seconded by Councilwoman Coe. All voted yea.

Motion to approve second reading of Ordinance No. 4-25 was made by Councilman Meadows seconded by Councilman Harris. All voted yea.

Ordinance No. 5-25: An Ordinance authorizing the Village of Minerva, Ohio to sell Personal Property not needed for Public Use, Obsolete or unfit for use by Internet Auction pursuant to ORC Section 721.15. Second reading

Motion to hear second reading of Ordinance No. 5-25 was made by Mayor Boldizar seconded by Councilman Harris. All voted yea.

Motion to approve first reading of Ordinance No. 5--25 was made by Councilwoman Jordan seconded by Councilwoman Coe. All voted yea.

Ordinance No. 7-25 an Ordinance approving an Easement with Columbiana Gas of Ohio, Inc. for Wilson St. Second read

Held

20

Motion to table Ordinance No. 7-25 was made by Councilman Harris seconded by Councilman Meadows. All voted yea.

Ordinance No. 8-25 An Ordinance approving an easement with Columbia Gas of Ohio, Inc. for East Lincoln Way. Second read.

Motion to approve second reading of Ordinance No. 8-25 was made by Councilman Harris seconded by Councilwoman Jordan.

It announced Columbia Gas will start this project in March.

All voted yea.

Motion to approve second reading of Ordinance No. 8-25 was made by Councilwoman Coe seconded by Councilwoman Jordan. All voted yea.

Ordinance No. 9-25 An Ordinance approving an easement with Columbia Gas of Ohio, Inc. for Wilson Street, and Declaring it an Emergency.

Motion to hear first reading of Ordinance No. 9-25 was made by Councilman Meadows seconded by Councilman Harris.

Patti announced this Ordinance takes the place of Ordinance No. 7-25 that was tabled due to this project needing to start sooner.

All voted yea.

Motion to approve first reading of Ordinance No. 9-25 was made by Councilwoman Jordan seconded by Councilwoman Coe. All voted yea.

Motion to suspend statutory rules of Ordinance No. 9-25 and have second and third readings by Title only and for passage was made by Councilman Meadows seconded by Councilman Harris. All voted yea.

Resolution No. 10-25 Preliminary Participatory Legislation RC 5521.01. Emergency Measure.

Motion to hear first reading of Ordinance No. 10-25 was made by Councilman Meadows seconded by Councilman Harris.

Patti stated this allows ODOT to resurface Rt. 30 at no cost to the village.

All voted yea.

Motion to approve first reading of Ordinance No. 10-25 was made by Councilwoman Jordan seconded by Councilman Coe. All voted yea.

Motion to suspend statutory rules of Ordinance No. 10-25 and have second and third readings by Title only and for passage was made by Councilman Meadows seconded by Councilman Harris. All voted yea.

A motion is in order to pay Mason Boldizar the salary for Mayor's Court commencing February 1, 2025 was made by Councilman Meadows seconded by Councilman Harris.

Patti stated the mayor sat through two wonderfully informative and exciting Mayors Court training so he is now certified to preside over Mayor's Court.

4 years. Mayor Boldizar abstained.

A motion is in order to allow Acting Village Administrator to purchase a sampler and accessories for the WWTP from Advance Instruments at an amount not to exceed \$11,962.00 was made by Councilwoman Jordan seconded by Councilwoman Coe. All voted yea.

A motion is in order to allow Acting Village Administrator to pay the Stark County Park District in an amount not to exceed \$70,000.00 for the village's share of the Minerva Village Park Pedestrian Bridge was made by Councilwoman Jordan seconded by Councilwoman Coe. All voted yea.

Held _____ 20 _____

A motion is in order to authorize the Acting Village Administrator to enter a contract with Interaction Insight Corporation for the purchase of an Eventide NexLog Recording System for the Minerva Police Department in an amount not to exceed \$28,896.00 was made by Councilman Meadows seconded by Mayor Boldizar. All voted yea.

A motion is in order to authorize the Acting Village Administrator to enter a contract for phone support with Forerunner Technologies in an amount not to exceed \$1,568.00 for one year was made by Councilwoman Jordan seconded by Councilwoman Coe. All voted yea.

Councilwoman Jordan announced the AlterCare Program will transport your animal for other procedures other than spaying & neutering. The next scheduled clinic is March 4.

Councilwoman Coe stated the list of events is impressive. Denise stated she was contacted by Homes.Com, Jim & Susie Swain suggested they talk to me. She is doing a piece on Minerva and I was talking to her about the community and we have a lot of things going on and mentioned some of the events. She was like WOW you guys do have a lot going on. You are a small town to have that much going on.

Motion to adjourn was made by Councilman Harris seconded by Councilman Meadows. All voted yea.

The next Regular Council Meeting will be February 11, 2025.

Attest:

Brenda Albaugh Clerk of Council

Mason J. Boldizar Mayor