

Held

20

Record of Proceedings

4th Regular Council MeetingFebruary 25th, 2025

The 4th Regular Council Meeting was called to order by Mayor Mason J. Boldizar after the Pledge of Allegiance & Lord's Prayer were said.

All Council Members Present.

Guests: Aaron Stoller, Don Paynter, Jim Crouse

Aaron brought up downtown parking during event. People are parking in front of Vern's old building as you make the corner. That is no parking. We may need to take pictures at the next big event, this is even happening on Saturday mornings. When weather gets better, we could paint lines. Where is the TIF? I spoke with John Oates Auditor and he stated it has not been filed. Patti stated they were sent. Aaron stated Mr. Oates has not received it. Have we seen any significant increase in water revenue since the new meters have been installed. Part of the sales pitch was we were going to see increased revenue due to the meters being new and reading accurately. Patti stated not off the top of my head, but I will have that at the next meeting. I have had interaction with dispatch regarding the CAD goes out of this building to a connectivity switch then goes to the sheriff's office-sheriff's office then goes out to the western United States and then back to us. We are losing connectivity from time to time with that. There is ability out there to make a different connection, I understand that cost \$4-\$5000 that could be implemented which would bypass the sheriffs office and would speed the time up. When we loose connectivity, we loose the ability to receive the information on our cell phones due to all the information coming through the CAD System. We lose connectivity for hours at a time sometimes. Aaron spoke with the IT people from the sheriff's office and they brought it up. Kim knows about it and she was waiting to see what the budget looks like. I feel these needs discussed for the betterment of the dispatch center. Aaron stated he received an email from Patti regarding the fire siren usage. Currently it goes off for fire & tornadoes. We talked about this before, when we lose connectivity, we lose the ability to get information on our phones. So, the siren goes off its nice to have that backfall safety. I understand new residents in town find this a pain. I am not ready to jump out on a limb and change anything right now. Patti stated she had complaints on the siren, how loud and often it happens. Aaron stated we lost two sirens. Patti stated its loud if you live beside it, its really loud! Sirens are located fire station, the water plant & sewer plant.

Motion to approve the Minutes of the 3rd Regular Council Meeting held February 11th, 2025 was made by Councilwoman Coe seconded by Councilwoman Jordan. All voted yea.

Administrator: Patti reviewed the agenda. Council have been given skate park enhancements. A design will be submitted by American Ramp Company. Patti welcomes Mr. Mytinger starting March 10th.

Service Director: Street Dept.: Received 200 tons of road salt from Compass. Submitted for reimbursement of \$8,700.00 for H2Ohio grant. Renewed RCAP GIS mapping contract. Service leak 02/24 15000 block Lincoln St. SE.

Water Department: Submitted for reimbursement of \$8,700.00 for H2Ohio grant. Renewed RCAP GIS mapping contract. Service leak 02/24 15000 block Lincoln St. SE.

Wastewater Dept.: Minerva Dairy January 2025 reporting, under review. Continued additional solids handling.

Park Dept.: Winter snow and ice control (sidewalks, bridges, uptown intersections, parks). Servicing equipment. Cleaned garage. Removed Mayor's Park Christmas decorations. Assisted Wastewater with jetting sewers. Assisted Water with leak.

Zoning: Nuisance: See activity and summary report. Permits: No additional permits. 10 YTD

Miscellaneous: Completed annual US Census Boundary and Annexation reporting.

Law Director: No report

Mayor: No report

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Old/New Business:

Ordinance No. 13-25 an Ordinance enacting Subsection 927.02 (a)(a) of the Codified Ordinances of the Village of Minerva establishing a Policy for Water Utility Deposits and refunds. Second reading.

Motion to hear second reading of Ordinance No. 13-25 was made by Councilman Meadows seconded by Councilman Harris. All voted yea.

Ordinance No. 14-25 An Ordinance Approving a Development Agreement with Tipsy Farmer Winery, LLC and Paynter Farms, LLC. First reading

Motion to hear first reading of Ordinance No. 14-25 was made by Councilman Harris seconded by Councilwoman Jordan. All voted yea.

Motion to waive second & third readings of Ordinance No. 14-25 by title only and for passage on a non-emergency measure was made by Councilman Harris seconded by Councilman Meadows. All voted yea.

Effective 30 days from -passage date.

Ordinance No. 15-25 An Ordinance Approving an Employment Contract as Village Administrator with Greg Mytinger, And Declaring It an Emergency.

Motion to hear first reading of Ordinance No. 15-25 was made by Councilman Meadows seconded by Councilman Harris. All voted yea.

Motion to approve first reading of Ordinance No. 15-25 was made by Councilman Harris seconded by Councilwoman Jordan. All voted yea.

Motion to suspend statutory rules and have second and third readings by Title only and for passage of Ordinance No. 15-25 was made by Councilman Harris seconded by Councilman Meadows. All voted yea.

Mayor Boldizar stated we have hit a homerun bringing him in. He is passionate, I think he is very excited to take on this journey. Him and his wife are looking for property here. He calls and texts often with myself and Patti. We are very excited.

Ordinance No. 16-25 An Ordinance Authorizing Employee Election to Opt-out of the Village of Minerva Employee Health Benefit Plan, And Declaring It an Emergency.

Motion to hear first reading of Ordinance No. 16-25 was made by Councilwoman Jordan seconded by Councilwoman Coe.

Patti stated this allows employees to opt out of our healthcare insurance coverage. That will save us budgetarily quite a bit.

All voted yea.

Motion to approve first reading of Ordinance No. 16-25 was made by Councilman Harris seconded by Councilman Meadows. All voted yea.

Motion to suspend statutory rules and have second and third readings by Title only and for passage of Ordinance No. 16-25 was made by Councilwoman Jordan seconded by Councilwoman Coe. All voted yea.

A motion is in order to establish Community Building table rental fees for all four days of the 2025 Homecoming at \$40 single space, \$45 single space with electric, \$80 double space and \$100 for double space with electric was made by Councilman Meadows seconded by Councilman Harris. All voted yea.

A motion is in order to authorize the Acting Village Administrator, Patti Willoughby, to enter into an agreement with Kimble Companies for the 2025 Spring Clean Up on May 10, 2025 in an amount not to exceed \$20,000.00 was made by Councilman Harris seconded by Councilman Meadows. All voted yea.

A motion is in order to authorize Patricia Willoughby, Acting Village Administrator, to enter a contract with Bergren Associates to replace the telemetry on both water towers in an amount not to exceed \$22,720.00 was made by Councilwoman Jordan seconded by Councilwoman Coe. All voted yea.

RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3333 FORM NO. 10145

Held _____ 20 _____

A motion is in order to authorize Patricia Willoughby, Acting Village Administrator, to pay CT Consultants for professional services in connection with the water meter Project in an amount not to exceed \$10,897.28 was made by Councilman Meadows seconded by Councilman Harris. All voted yea.

Councilman Harris reminded residents to support locally owned businesses!

Councilman Meadows announced the Homecoming will be June 11 – 18th. Scheduling Chamber events for the year.

Aaron stated when Columbia Gas does the repair on Bonnieview they are going to try their hardest not to disrupt traffic. Gary gave them certain time to avoid. It will affect traffic and some time.

Mayor Boldizar stated he welcomes the Paynter's, it has been almost a year, but another business will be added to our great town. The Topsy Farmer will be located at the Chase Bank. Greg Mytinger will be a great addition to our village as Administrator.

Motion to adjourn was made by Councilman Meadows seconded by Councilman Harris. All voted yea.

The next Regular Council meeting will be March 11, 2025.

Attest:

Brenda Albaugh Clerk of Council

Mason J. Boldizar Mayor