

Held _____

20 _____

RECORD OF PROCEEDINGS

7TH REGULAR COUNCIL MEETINGAPRIL 8TH 2025

The 7th Regular Council Meeting was called to order by Mayor Mason J. Boldizar after the Pledge of Allegiance & The Lord's Prayer were said.

All Council Members present.

Guests: Brian Stoudt, Jim Crouse, Matt Zahn, Patti Willoughby

Matt Zahn presented council with pictures of Murray Ave. He asked which level of government maintains Murray Ave? Local, county State, is it a partnership? It responded it is local. Mr. Zahn asked if Murray Ave is considered a truck route? It stated it has been since Masco Tech was a forging plant. Still considered a truck route due to a plant still down there stated Matt. Ultimately, there [is a bunch of sand trucks that go up & down that road. It is really tearing apart the road, there are a lot of children that live on that road. I am not saying any of these trucks are violating traffic laws. It is just the volume of truck traffic; it is not conducive to that road. Are there any plans to make to road more truck friendly? Or what are we looking at? Mr. Mytinger stated Smart Sand was contacted and they are estimated 120 trucks a day until about May 7. They are going through town onto 30 towards Kensington. After May 7, you will see a 3-4-week hiatus. Then they will pick back up to about 80 trucks. That is the information I received from Smart Sand. We did look into alternate routes, but none were truck friendly.

Mayor Boldizar asked if the streets were chosen to be paved. It. stated Mike is reviewing that now.

Motion to approve the Minutes of the 6TH Regular Council Meeting held March 25, 2025 was made by Councilman Meadows seconded by Councilman Harris. All voted yea.

Motion to approve the Financial Statement for the month of March was made by Councilwoman Jordan seconded by Councilwoman Coe. All voted yea.

Motion to approve bills totaling \$266,408.05 for the month of March was made by Councilman Harris seconded by Councilwoman Coe. All voted yea.

Administrator: Mr. Mytinger reviewed his monthly report. Funding has been received from OPWC for the McDaniel Water Line. Working on a 5-year plan. Traffic lighting upgrades. Mr. Mytinger received the March report from Police Chief, Larry Gardner, reporting the PD received 338 calls, 132 traffic stops, 50 traffic stops resulting in citations. Completed 32 incident reports, 7 crash reports, 11 reports resulting with an assault & criminal charge. Mr. Mytinger reviewed the agenda.

Service Director: Street Dept.: Interviewing candidates for open position, hired Braxton Davis for the position, will start 04/14/2025. Sent letters to 10 other applicants. Removing parking meter posts and filling holes. Removed dead trees along hillside 400 block of N. Market St. Changed brushes on street sweeper. Using HPM to fill potholes.

Water Dept.: Flushed distribution system 3/29. Installed cap on abandoned well #1 line into plant. Installed new valve of well line into plant. OEPA Ambient Groundwater Sampling scheduled 04/16.

Wastewater Dept.: Had callout 4/5 due to back up from flooding.

Held _____

20 _____

Park Dept.: Moved 2 memorial benches from flood water. Continuing with stick pick up. Assisted with flushing. Installed Rotary sign at handicapped swing at Municipal Park.

Zoning: Nuisance: See activity and summary report. Permits: See permit report. 19 YTD

Miscellaneous: Received new pool pump.

Law Director: No report

Mayor: No report

Old Business:

Third Reading

Ordinance No. 21-25 an Ordinance Approving the Village of Minerva Cybersecurity Policy.

Third reading.

Motion to hear third and final reading by title only and for passage of Ordinance No. 21-25 was made by Councilman Meadows seconded by Councilman Harris. All voted yea.

New Business:

Emergency Reading

Ordinance No. 22-25 an Ordinance accepting the Bid of Environmental Design Group for Right of Way Acquisition Services for the Grant Street Bridge Project, and Declaring it an Emergency.

Motion to hear first reading in full of Ordinance No. 22-25 and for approval was made by Councilwoman Jordan seconded by Councilwoman Coe. All voted yea.

Motion to suspend Charter 4.05 rules for reading of Ordinances/Resolutions as an emergency and to have second and third readings by title only and for passage of Ordinance No. 22-25 was made by Councilman Meadows seconded by Councilman Harris. All voted yea.

Ordinance No. 22-25 is So Ordained and is effective immediately.

Ordinance No. 23-25 an Ordinance approving the Village of Minerva, Ohio 2025 Fee Schedule, and Declaring It an Emergency.

Motion to hear first reading in full of Ordinance No. 23-25 and for approval was made by Councilwoman Coe seconded by Councilwoman Jordan.

Mr. Mytinger explained this is the 2025 Rate fee Schedule for the village it outlines the village's permits and rentals.

All voted yea.

Motion to suspend Charter 4.05 rules for reading of Ordinances/Resolutions as an emergency and to have second and third readings by title only and for passage of Ordinance No. 23-25 was made by Councilwoman Jordan seconded by Councilwoman Coe. All voted yea.

Ordinance No. 23-25 is So Ordained and is effective immediately.

A motion is in order to retroactively authorize ten hours of additional sick leave allocated to each full-time employee during the pay period of July 3, 2023 – July 20, 2023 to ensure fairness to employees and operational efficiency of the Village was made by Councilman Meadows seconded by Councilman Harris.

Mr. Mytinger explained this was a clerical error during the new payroll process.

All voted yea.

A motion is in order approving the refund of \$100,000.00 to the Minerva Dairy as a result of the adverse decision of the Court of Appeals, the payment to be drawn as follows: \$34,285.48 from the

RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held

20

General Fund and \$65,714.52 from the Sewer Fund was made by Councilman Meadows seconded by Councilman Harris.

Patti stated in 2023 the Village received a settlement from the Dairy for \$100,000. That distribution was how the money was distributed. We have the option to take all the funds from the General Fund if you would prefer that. Or we can take it back how we put it. This was the original distribution. Mayor Boldizar stated I will leave that up to our finance director of how it should be taken out.

All voted yea.

A motion is in order authorizing the Finance Director to pay Charles E. Harris & Associates, Inc for auditing services in an amount not to exceed \$20,000.00 was made by Councilman Harris seconded by Councilwoman Coe. All voted yea.

Mr. Mytinger stated this is the annual audit. Patti stated the auditors are off site and approximately 80% complete.

All voted yea.

Councilwoman Jordan attended the Carroll County Planning Commission. Park Board will meet on Monday, April 14 @ 6PM.

Councilman Meadows presented a Chamber Event report. Chamber Dinner will be held May 22. 2nd Fridays will resume in May. Chamber Dinner will be held May 22 at Great Trail. Homecoming Meetings are still being held. Homecoming June 11-14. Planning Commission will meet April 10.

Motion to adjourn was made by Councilman Meadows seconded by Councilman Harris. All voted yea.

The next Regular Council Meeting is April 22, 2025.

Attest:

Brenda Albaugh Clerk of Council

Mason J. Boldizar Mayor