

# RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3398 FORM NO. 10148

Held \_\_\_\_\_ 20 \_\_\_\_\_

## RECORD OF PROCEEDINGS

### 9<sup>TH</sup> REGULAR COUNCIL MEETING

MAY 13<sup>TH</sup>, 2025

The 9<sup>th</sup> Regular Council Meeting was called to order by Mayor Mason J. Boldizar after the Pledge of Allegiance & Lord's Prayer were said.

#### Roll Call

All Council members present with the exception of Councilman Meadows.

Guests: Matt Zahn, Don & Jen Paynter, Police Chief, Larry Gardner & Finance Director, Patti Willoughby.

Matt Zahn thanked Mr. Mytinger on placing the agenda on the village website ahead of the council meetings. I feel that is a big win for citizens so we can be informed as to what is being discussed at the meeting.

Motion to approve the Minutes of the 8<sup>th</sup> Regular Council Meeting held April 22<sup>nd</sup>, 2025 was made by Councilwoman Coe seconded by Councilwoman Jordan. All voted yea.

Motion to approve the financial statement for the month of April was made by Councilman Harris seconded by Councilwoman Coe. All voted yea.

Motion to approve bills totaling \$260,873.06 for the month of April was made by Council woman Jordan seconded by Councilman Harris. All voted yea.

Administrator: Mr. Mytinger presented his biweekly report. Ongoing projects the downtown wayfinding signs with installation within the next month or so. McDaniell Water Line, still waiting for July. Discover Minerva Map, website updates, and a new quarterly newsletter.

Mayor Boldizar stated the Discover App is user friendly and will answer any questions residents may have.

Service Director: Street Dept.: Elevated catch basin McDaniel @ Lindimore. Removed curbing from Chase lot and asphalt repair. Repair loop scheduled US 30 at Bonnieview for 5/12 weather permitting. Removed parking meter posts and backfilled holes. CUE-COG meeting scheduled for 5/14. Mike Hodge will attend. Minutes from 2/12/2025, financial statement and agenda attached. Working on water cut asphalt repairs. Paving program.

Water Dept.: De-winterized and cleaned pool. Installed rebuilt pool pump. Replaced leaking valve in plant. Pool systems online. Began feeding chemicals.

Wastewater Dept.: Drained Digester #5 for repairs. Repaired mixer rails in Digester #5. Installed UV, repaired electrical issue. Wasting valves replaced, waiting on gear box to complete installation. Jetted King St., Murray Ave. Checking for infiltration. Plan on smoke testing in 2026.

Park Dept.: Boy Scouts planted Arbor Day (Buckeye Tree) tree on property along Chestnut St. Assisted AEP with downed electrical wires in Brock Park. Mowing, weather permitting. installed repaired train cars in Brock Park. Removed asphalt turn around in Bicentennial Park for Youth Soccer. Set-up and tear down for 2<sup>nd</sup> Friday. Assisted with pool cleaning and pump installation.

Zoning: Nuisance: See activity and summary report. Permits: See permit report. 31 YTD

Councilman Harris asked if flushing began. It stated we have flushed once. The Water Department will be installing the automatic flush on Park St.

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Finance Director: Patti announced there has been a delay with Trebel Energy. The new program will begin with June's meter reading. Residents will go back to the utility and then will get picked up with the new company. We have to be patient and apologize for the delay. Mayor Boldizar asked when it would go out to bid, did he give you a date? Patti stated I do not know, I can't get a strait answer from them. I thought it should have been bid out already, it was the impression we all had. Mayor Boldizar stated we had to pass the ordinance by emergency to be part of the program. Patti stated I have not received an answer. Mayor Boldizar stated we were guaranteed to be within a range. Correct. Patti stated we were guaranteed a rate not to exceed 092. That's what we were told at council. When the program begins everyone eligible will receive opt out letters.

Law Director: No report

Police Chief: Chief Gardner stated after a few conversations with Greg, I will be presenting the updates every month instead of sending a report. 325 calls for service. 80 traffic stops. 32 citations 40 incident reports, 9 crash reports, 9 arrests were made. Lexipol presented an award recognizing the department for their policy management. A new project I am working on is breaking down the police department budget. Larry stated May 25 will be coffee with a cop @ McDonalds. May 26 Memorial Day Parade which I am the guest speaker at East Lawn Cemetery. Larry is extending an invitation to do a ride along. It is National Police Week.

## New Business

### **Emergency Reading**

Ordinance No. 29-25 An Ordinance accepting the bid of Barbicas Paving, LLC for the 2025 Street Paving Project, and declaring it an Emergency.

Motion to hear first reading in full of Ordinance No. 29-25 and for approval was made by Councilman Harris seconded by Mayor Boldizar.

Mr. Mytinger stated Barbicas was the low and best bidder for the 2025 paving program

All voted yea.

Motion to suspend Charter 4.05 rules for reading of Ordinance No. 29-25 as an emergency and to have second and third readings by title only and for passage of Ordinance No. 29-25 was made by Councilwoman Jordan seconded by Councilwoman Coe. All voted yea.

Ordinance No. 29-25 is so Ordained and is effective immediately.

Ordinance No. 30-25 An Ordinance Accepting the Proposal and Approving the Terms and Conditions of GPD Group for a Traffic Signal Warrant Analysis for Market Street and US Route 30 in the Village of Minerva, and Declaring It an Emergency.

Motion to hear first reading in full of Ordinance No. 30-25 and for approval was made by Councilman Harris seconded by Councilwoman Jordan. All voted yea.

Motion to suspend Charter 4.05 rules for reading of Ordinance No. 30-25 as an emergency and to have second and third readings by title only and for passage of Ordinance No. 30-25 was made by Councilwoman Jordan seconded by Councilwoman Coe. All voted yea.

Ordinance No. 30-25 is so Ordained and is effective immediately.

### **Second Read**

Ordinance No. 25-25 an Ordinance amending section 737.02 of the Codified Ordinances to modify the regulation of Bulk Waste Containers in the Village of Minerva. Second reading.

Motion to hear second reading by title only of Ordinance No. 25-25 and for approval was made by Councilman Harris seconded by Councilwoman Coe. All voted yea.



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Ordinance No. 26-25 an Ordinance amending Section 737.04 and 737.05 (d) of the Codifies Ordinances to modify the Regulation of Bulk Waste Containers in the Village of Minerva. Second reading.

Motion to hear second reading by title only of Ordinance No.26-25 and for approval was made by Councilman Harris seconded by Councilwoman Jordan. All voted yea.

Mayor: Mayor Boldizar asked residents to attend the events & support local businesses.

Announcements: The Pool Pass Sale will end May 16<sup>th</sup>.

Councilwoman Jordan stated there are five spots left for the Altercare. Park Board met last night and discussed a location for a dog park. We are going to move slowly with this process and we want the citizens input.

Councilwoman Coe stated the 2<sup>nd</sup> Friday was fun.

Councilman Harris stated he appreciates the village wide trash pickup. Councilman Harris suggested moving the garage sale date for next year.

Motion to adorn was made by Councilman Harris seconded by Councilwoman Coe. All voted yea.

The next regular Council Meeting will be May 27, 2025.

Attest:

Brenda Albaugh, Clerk of Council

Mason J. Boldizar Mayor