

# RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 101-48

Held \_\_\_\_\_ 20 \_\_\_\_\_

## RECORD OF PROCEEDINGS

### 11th REGULAR COUNCIL MEETING

JUNE 10, 2025

The 11th Regular Council Meeting was called to order by Mayor Mason Boldizar.

Roll call was taken. All Council members were present. The Lord's Prayer & Pledge of Allegiance were said.

Guests: None

Motion to approve the Minutes of the 10<sup>th</sup> Regular Council Meeting held May 27, 2025 was made by Councilman Meadows seconded by Councilman Harris. All voted yea.

Motion to approve the financial statement for the month of May was made by Councilwoman Jordan seconded by Councilwoman Coe. All voted yea.

Motion to approve bills totaling \$170,776.58 for the month of May was made by Councilman Harris seconded by Councilman Meadows. All voted yea.

Administrator: Administrator Mytinger is working with community members and organizations to have a Tryathlon on Sunday, Sept. 7. This will be for ages 8-14 and will utilize the swimming pool, the park and neighborhoods and end up at the track. We have been continuing with website updates. We're marketing the Discover Minerva app and it has an updated logo.

Service Director: Report as below

#### Street Dept.:

- Grant St. bridge right of way acquisition work has begun (title searches).
- Working on water cuts and pot holes with hot mix.
- Mowing. Brush hogged field by sewer plant.
- Mosquito spraying will begin week of 6/16.
- Edgewood storm sewer cleaned.
- Risers being made for buried manholes on Alameda and Queen.

#### Water Dept.:

- Water main break 6/6 W. High. Service line.
- Water main break 6/9 E. High St. at Short St.
- Preparing for metric reporting.

#### Wastewater Dept.:

- Grit removal back online.

#### Park Dept.:

- Prepared Brock Park for Homecoming.
- Flowers uptown hung-up
- Assisted water dept. with water main breaks.
- Cut creek banks in Brock near US 30.
- Repaired community building parking lot.
- Added 50 amp outlet to stage.
- Repaired damaged electric panel at Brock Park.

#### Zoning:

Nuisance: See activity and summary report.

Permits: See permit report.

- 43 YTD

Mayor Boldizar asked if we were running the street sweeper regularly. Service Director Williams said yes, but we have had call offs the last 2 weeks.

Mayor Boldizar asked about the patch on North Market, near Unkefer's and if we were going to pave that since there is only patch in it now. Service Director Williams reported that it would be part of the regular paving program.

Finance Director: No Report

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Police Chief: Administrator Mytinger reported that Chief Gardner will report at the next meeting, but he noted that the Police Chief believes he has enough people and mutual aid for the parade and homecoming duties.

Law Director: No Report

Mayor: No report

Introductions of Legislation Containing Statement of Emergency: none

First Read:

Ordinance No. 31-25 an Ordinance approving the purchase of a second Columbarium Niche for the East Lawn Cemetery of the Village of Minerva, Ohio. First reading

Motion to hear first reading in full and for approval of Ordinance No. 31-25 was made by Councilwoman Coe seconded by Councilwoman Jordan. All voted yea.

Administrator Mytinger explained that this is the columbarium at East Lawn Cemetery. We chose the straight orientation, 48 niche, at a cost of \$41,319.00.

Ordinance No. 32-25 an Ordinance amending the hours of operation of the Designated Outdoor Refreshment Area. First reading

Administrator Mytinger explained this will make the DORA hours every Friday-Sunday from 11 AM to 10 PM annually.

Motion to hear first reading in full and for approval of Ordinance No. 32-25 was made by Councilman Meadows seconded by Councilman Harris. All voted yea.

Ordinance No. 33-25 an Ordinance amending Section 2 of Ordinance No. 61-24 to establish compensation rates for full-time and part-time employees of the Village of Minerva. First reading

Administrator Mytinger explained that this is our annual pay ordinance. It updates the wages of some of the previously agreed upon salaries and wages. This would make changes to the annual wage for the Finance Director as well as the Mayor's and Council's monthly stipend and an increase for the school crossing guards.

Motion to hear first reading in full and for approval of Ordinance No. 33-25 was made by Councilman Meadows seconded by Councilwoman Jordan. All voted yea.

Motion to approve the DORA request of the Minerva Area Chamber of Commerce for June 11, 2025 from 4 PM to 10 PM for the Minerva Homecoming Parade was made by Councilman Harris seconded by Councilwoman Coe. All voted yea.

Mayor Boldizar reported that Homecoming Parade starts at 6:00. He encourages everyone to support the Homecoming. There will be a beer garden, live music, events nightly. He appreciates the service guys as the park looks great.

Councilwoman Jordan reported on the Park Board meeting. They are further discussing a dog park and the North Country Trail.

Councilwoman Coe said that the parks look nice. She congratulated Councilman Meadows on being voted Person of the Year.

Councilman Harris asked people to come down and enjoy the parade. He noted that as temperatures rise, asphalt gets hot for a dog's feet. He encouraged people to come to the Rotary booth at the Homecoming to buy tickets to win a cash prize and you can get your picture taken with Bill Pilati if he's there.

Councilman Meadows has been working hard on the Homecoming. Parade registration is still open. Singo will be at the Community Building nightly. There is no money involved, but there are prizes. An ATM will be available near the Lions Pavilion. There will be a Cruise-In Thursday night and different bands every night. A Tug-of-War across the creek will take place. A Power Wheels Derby and AIW Wrestling as well as other events will take place. A beer garden will be open but people must stay in the roped off area.

Mayor Boldizar congratulated Councilman Meadows as Person of the Year. He also mentioned the Alumni Hall of Fame Induction Dinner where Mayor Tim Tarbet and Jim Crouse will be inducted.

Motion to adjourn was made by Councilman Meadows seconded by Councilman Harris. All voted yea.

The next Regular Council Meeting will be June 24, 2025.

Attest

Patricia Willoughby, Acting Clerk of Council

Mason J. Boldizar, Mayor