

RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-5558 FORM NO. 10148

Held

20

RECORD OF PROCEEDINGS

12TH REGULAR COUNCIL MEETING

JUNE 24, 2025

The 12th Regular Council Meeting was called to order by Mayor Mason J. Boldizar after the Pledge of Allegiance and the Lord's Prayer were said.

Guests: Jim Crouse, Aaron Stoller Larry Gardner, Don & Jen Paynter, Rebecca Simms-CNB.

Roll Call.

All Council Members present.

Mayor Boldizar congratulated Mr. Crouse on his induction into the Alumni Hall of Fame.

Motion to approve the Minutes of the 11th Regular Council Meeting held June 10th, 2025 was made by Councilman Meadows seconded by Councilman Harris. All voted yea.

Administrator: Mr. Mytinger announced the staff apparel project has been completed. The Homecoming was an outstanding event and I congratulate the committee and Nate. I started a committee to create a youth triathlon. We may table it to next year's Homecoming. Mr. Mytinger presented the poster advertising the Discover Minerva App. The posters will be places at various businesses throughout town. Downloading the app will allow residents to keep updated on what is going on around Minerva. The signage will be finalized and approved and in production and hopefully the signs will be delivered in July.

Service Director: Street Dept.: Weeds trimmed PD Lot, and municipal lots on Short and S. Market. Replaced rear door seal on sweeper. Mowed nuisance property on Elizabeth. Mosquito spraying Tuesday & Wednesday. Riser installed on Alameda. Need to concrete. Funerals as needed. Removed water on E. 1st St. following rain events.

Water Dept: Replaced service line on E. High St. Need to restore sidewalk. Preparing for metric reporting.

Wastewater Dept: Received Minerva Dairy reporting for May 2025. Press sludge pump is down, electrical issue damaged pump and wiring, repairs underway.

Park Dept: Homecoming set up and tear down. Rotary Park infield. Bruh hogged creek banks. Pulled weeds around Village Hall. Replaced leaking hydraulic line on Jacobson mower. Replaced throttle line on Kubota ZD331 mower.

Zoning: Nuisance: See activity & summary report. Permits: See permit report 44 YTD.

Finance Director: Patti stated the village for some odd reason has received a large sum of Municipal and net profit taxes from a local factory for 2023. We have already refunded them. So why they are paying this additional I do not know, nor does the State. So, it looks like we have collected 78.5 % of our income tax budget, but we will probably have to refund that.

Police Chief: Chief Gardner reported for the month of May the department received 340 calls for service, 92 traffic stops, 42 citations, completed 47 incident reports, 13 arrests were made for the month. Officer May & Clunen was given accommodation letters. Officer May for his efforts in investigating several reports which were not his and completing search warrants for those reports. Sergeant Clunen received his accommodation for a traffic result that resulted in identifying a juvenile who was reported missing and in danger out of Youngstown. The department was able to secure the juvenile. Officers received their new ballistic vest. The cost totaled \$9481.60 we will be reimbursed by the State for \$7111.20. This is a result of a grant file in January. We are advertising for full & part time positions. Chief Gardner & Officer May put on a training class with Minerva Credit Union discussing robberies. July 9 the same class will be given to CNB. Saturday -Stockers & Streeters will be hosting their car show. Three WWII Veterans will be driving through the car show. Flags will be provided to the citizens in honor of the veterans. Mayor Boldizar asked he relay to Sergeant Clunen & Officer May during Mayors Court they are such a huge help. Kim also does a great job. I thank them every Wednesday, but they kind of blow me off, but they are appreciated.

Aaron Stoller: Satay inside & hydrated, less chance of an ambulance ride! Aaron stated he has changes for on page on the website. We will have a ladder truck on Plain St. so they will drive underneath it before town.

Law Director: No report

Second Read

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Meeting

GOVERNMENT FORMS & SUPPLIES 644-724-3335 FORM NO. 10146

Held

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Ordinance No. 31-25 An Ordinance approving the purchase of a second Columbarium Niche for the East Lawn Cemetery of the Village of Minerva, Ohio. Second reading

Motion to hear second reading by title only of Ordinance No.31-25 and for approval was made by Councilwoman Jordan seconded by Councilwoman Coe. All voted yea.

Ordinance No. 32-25 An Ordinance amending the hours of operation of the Designated Outdoor Refreshment Area. Second reading

Motion to hear second reading by title only of Ordinance No.32-25 and for approval was made by Councilman Harris seconded by Councilman Meadows. All voted yea.

Ordinance No. 33-25 An Ordinance amending Section 2 of Ordinance No. 61-24 to establish compensation rates for full-time and part-time employees of the Village of Minerva. Second reading (WAIVE 3RD READING NON-EMERGENCY)

Motion to hear second reading by title only of Ordinance No.33-25 and for approval was made by Councilman Meadows seconded by Councilman Harris. Mr. Mytinger stated this is ordinance amending the pay ordinance from 2025 for full and part time. All voted yea.

Motion to suspend Charter 4.05 rules for reading of Ordinance No. 33-25 as a non-emergency and to have third reading by title only and for passage of ordinance No. 33-25 was made by Councilwoman Coe seconded by Councilwoman Jordan. Atty Battista stated this is for the Mayor & Council pay increases those have to be in place by August 6 which is ninety days before the General Election

All voted yea.

Ordinance No. 33-25 is so Ordained, to become effective thirty days from today.

Mayor's Report: Mayor Boldizar read a Proclamation recognizing the second Friday in July Alumni Weekend. Mayor Boldizar possible next year shut the street down and make this an event. The Hogs Helping Heroes do a lot for the village and will be bring the three WWII Veterans. Mayor Boldizar thanked Nate for the time and work that was put into the Homecoming.

Councilwoman Jordan stated consider your pets during the 4th of July, if you know your pet is skittish, keep them inside and if you need to sedate them, you can give them Benadryl 1 milligram per pound!

Councilwoman Coe congratulated Nate on the success of the Homecoming.

Councilman Harris encourages residents to download the Discover Minerva App. It contains a great amount of information for the village. Residents be aware of the heat and walking your pets.

Councilman Meadows thanked everyone for their participation in organizing the Homecoming. Coming up: Wildlife Rescue w/Stark Parks. Lunch with Officer Tony. Big Arbs Craft Show Saturday. Stockers & Streeters this weekend. Hogs Helping Heroes Poker Run this weekend. 1st concert in the park this Saturday. Homecoming Meeting next Monday. Dates are June 10-13! July 11 2nd Friday. 1st Alumni Friday. July 12 Odd Mall surrounding the Minerva Monster. Dive Inn at Pool showing Finding Nemo! Discussion with the FOH and the village will be hanging banners commemorating the enshrines.

Aaron reminded resident no fireworks in town!

Mr. Crouse recognized Nate as Person of the Year. Mayor Boldizar stated he is awesome! That is a huge honor.

Motion to adjourn was made by Councilman Harris seconded by Councilman Meadows. All voted yea.

The next regular Council Meeting will be July 8, 2025.

Brenda Albaugh Clerk of Council

Mason J. Boldizar Mayor