



Downtown Revitalization Program Application

The Village of Minerva is offering a grant program to support exterior building improvements in the Downtown District. Grants may cover up to 75% of eligible improvement costs, with a maximum grant awarded of \$10,000 *per property*.

Eligibility & Program Guidelines

- Property owners or tenants with owner consent may apply.
- Properties must be located within the Downtown District.
- Applicants must be in good standing with the Village.

Eligible improvements include:

- Signage upgrades (*externally lit only*).
- New or repaired canvas/fabric awnings.
- Exterior Painting
- Window repair or replacement.
- Restoration of architectural features.

Ineligible improvements:

- Roof Repair
- Routine Maintenance
- Interior Work
- Vinyl/plastic signs or awnings.

Design Standards Summary

- Signs must be externally lit and fit the architectural scale.
- Awnings must be canvas or fabric (*no plastic or metal*).
- Earth tone or muted color schemes preferred.
- First-floor windows must retain *at least* 60% transparency.
- Restoration of original features are encouraged.

Application Checklist - Please include the following with your application:

- A completed application form.
- Photos of the current building/façade.
- A written project description.
- Itemized cost estimate from contractor/vendor.
- Sketches, drawings, or mockups (*if applicable*).
- Material or color samples (*if applicable*).
- Proof of property ownership or owner's written approval.
- An anticipated project timeline.



D.R.P. Application Form

(Applications will be reviewed on a first-come, first-reviewed basis until funds are depleted.)

*Applicant Name: _____

*Business Name (if applicable): _____

*Phone: _____ *Email: _____

*Property Address: _____

*Are you the property owner? ☐ Yes ☐ No

If not, provide property owner's name and attach approval: _____

*Project Description:

*Total Project Cost Estimate: \$ _____

*Amount of Grant Requested (up to 75%): \$ _____

*Estimated Project Start Date: _____

*Estimated Completion Date: _____

Certification:

**I certify that the information provided is true and complete. I understand that no work may begin until I receive written grant approval from the Village of Minerva.*

Signature: _____ Date: _____

Submission Instructions:

Mail To: Village of Minerva, 209 N. Market St., Minerva Ohio 44657

Email To: gmytinger@ci.minerva.oh.us

For questions, contact the Village at (330) 868-7705.

Applications will be reviewed *within* 30 days of submission.

****Denotes a Required Field***